



The Department of Health

Joyful Fruit Month 2024

School Fruit Promotion Project

Hong Kong College of Cardiology -

School Healthy Eating Promotion Fund

Application Form

Important items:

- ✧ Only secondary schools participating in the “**Joyful Fruit Month 2024 - School Fruit Promotion Project**” can apply for this Fund.
- ✧ Complete this form in block letters and put “✓” in the appropriate box ☐.
- ✧ Please read the <School Healthy Eating Promotion Fund – Prospectus> before you complete this application form.
- ✧ The Hong Kong College of Cardiology (HKCC) will not consider any application which fails to meet the listed criteria or provide the required information.
- ✧ Please submit this application form (including Part I: Declaration & Information of Organising Committee Members, Part II: Project Proposal, and Part III: Financial Budget) to Joyful Fruit Month Secretariat on or before 31 December 2023 (Sunday):

“Joyful Fruit Month” Secretariat, Department of Health

**Unit A-D, 8/F, China Overseas Building, 139 Hennessy Road,
Wan Chai, Hong Kong**

**Attn: PIC of “School Fruit Promotion Project” or
Fax to: 2772 2060**

**Email to: joyfulfruitmonth@dh.gov.hk
Tel: 2772 2012**

- ✧ Please retain a photocopy of this form for your own record and submit the photocopy of the form together with the Evaluation & Financial Report (Appendix II) after the activity. If any amendments were made to the proposed activities while they were actually held, please notify the Joyful Fruit Month Secretariat in advance via email the new arrangement of relevant activity dates/ items to facilitate the HKCC’s assessment and indicate the amendments on the photocopy.
- ✧ Please download Appendix II at Joyful Fruit Month website (<https://school.eatsmart.gov.hk/fruit>).

“Joyful Fruit Month - School Fruit Promotion Project”

Ref. No. (to be supplied by the Secretariat) :	() HPB/ P2/2/1
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Part I: Declaration & Information of Organising Committee Members

- ☐ I have read the Hong Kong College of Cardiology *School Healthy Eating Promotion Fund – Prospectus*; I understand and agree to the terms stated.

Name of School: _____

Contact Person (Position): _____ ()

Contact Phone & Fax Number: _____

School Address: _____

EDB School Code: _____

Particulars of Organising Committee Members (including at least one teacher and five students with executive positions)

Please make duplicates if space is not enough below.

Upon receipt of an application, the Joyful Fruit Month Secretariat of DH will contact the teacher and student representative of the school organising committee to provide appropriate coaching and support as necessary.

Name of teacher representative: _____, Contact Email address: _____

Name of student representative: _____, Contact Email address: _____

Name	Member Identity* (T/S)	Class / grade	Name	Member Identity* (T/S)	Class / grade
1. (student representative)			14.		
2.			15.		
3.			16.		
4.			17.		
5.			18.		
6.			19.		
7.			20.		
8.			21.		
9.			22.		
10.			23.		
11.			24.		
12.			25.		
13.			26.		
Total number of teachers		person(s)	Total number of students		person(s)

*“T” denotes “teacher”; “S” denotes “student” (please also specify his/her class / grade).

“Joyful Fruit Month - School Fruit Promotion Project”

Part II: Project Proposal

Fill out a separate form for each “Fruit Promotion Activity”. Feel free to make copies of this form if more than one activity is to be organised.

Our school will organise a total of _____ fruit promotion activities in the 2023/24 school year, with the activity details as follows:								
Title of activity ()								
Objectives	<input type="checkbox"/> To increase the knowledge of health benefits of fruit among *students / teachers / both <input type="checkbox"/> To arouse the interest in eating fruit among *students / teachers / both <input type="checkbox"/> To increase fruit consumption among *students / teachers / both <input type="checkbox"/> Others (please specify) _____							
Format	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-right: 1px solid black; padding: 5px; vertical-align: top;"> <input type="checkbox"/> Exhibition board <input type="checkbox"/> Assignment on fruit topics <input type="checkbox"/> Seminar/Workshop / Sharing at morning assembly <input type="checkbox"/> Fruit cooking class* <input type="checkbox"/> Fruit cooking competition </td> <td style="width: 50%; padding: 5px; vertical-align: top;"> <input type="checkbox"/> Fruit survey <input type="checkbox"/> Fruit quiz competition <input type="checkbox"/> Fruit tour (Place: _____) <input type="checkbox"/> Campus fruit party <input type="checkbox"/> Poster design <input type="checkbox"/> Booth game </td> </tr> <tr> <td colspan="2" style="padding: 5px;"> <input type="checkbox"/> Fruit Charity Bazaar & Use of Proceeds: _____ </td> </tr> <tr> <td colspan="2" style="padding: 5px;"> <input type="checkbox"/> Other _____ </td> </tr> </table>		<input type="checkbox"/> Exhibition board <input type="checkbox"/> Assignment on fruit topics <input type="checkbox"/> Seminar/Workshop / Sharing at morning assembly <input type="checkbox"/> Fruit cooking class* <input type="checkbox"/> Fruit cooking competition	<input type="checkbox"/> Fruit survey <input type="checkbox"/> Fruit quiz competition <input type="checkbox"/> Fruit tour (Place: _____) <input type="checkbox"/> Campus fruit party <input type="checkbox"/> Poster design <input type="checkbox"/> Booth game	<input type="checkbox"/> Fruit Charity Bazaar & Use of Proceeds: _____		<input type="checkbox"/> Other _____	
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<input type="checkbox"/> Fruit Charity Bazaar & Use of Proceeds: _____								
<input type="checkbox"/> Other _____								
Date / Duration	From _____ (DD/MM/YY) to _____ (DD/MM/YY) Activity will last for: <input type="checkbox"/> 1 day <input type="checkbox"/> 2-7 days <input type="checkbox"/> 1-2 weeks <input type="checkbox"/> >2 weeks							
Venue								
Expected no. of participating students	(Sec.____ to Sec.____) _____ students (around _____ % of total students) <i>* should target over 50% of all students in school</i>							
Expected no. of participating teachers	_____ teachers (around _____ % of all teachers)							
Publicity plan								
Profile/ details of activity								

* Please delete the inappropriate

※ Please attach recipe for DH approval

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Part III: Financial Budget

Remarks:

- Schools applying for the FUND should organise at least one fruit promotion activity on any preferred day(s) between November 2023 and May 2024.
- A maximum of HKD\$2,000** will be awarded to successful candidates, but the amount of money spent on **fruit procurement should not exceed HKD\$1,600**.
- Since DH does not encourage food as reward and the project should comply with Nutritional Guidelines for Campus Catering Activities (Appendix III and IV of the School Healthy Eating Promotion Fund Prospectus), no sponsorship will be awarded for the purchase of food items (except fruits) and drinks that are being used as a reward, or any items that may encourage students to take food that are high in fat, salt or sugar content including gift coupons. In addition, sponsorship will not be granted for purchase of gift coupons of any kind or delivery fee of materials.
- If a school receives sponsorship from the Fund but fails to organise the fruit promotion activity or submit complete supporting documents at the conclusion of the activity, its application will not be entertained in the next school year.
- The decision by HKCC and DH on reimbursement or otherwise shall be deemed final and irrevocable in case of any dispute.

1. Budget of Sponsor Amount

Activity title	Expense item*	Amount
		\$
		\$
		\$
		\$
		\$
Total amount to apply for		\$

* Please note that sponsorship will not be granted for delivery fee of materials.

2. We have / have not ^ obtained sponsorship from other organisation(s).

If yes, please specify the name of the organisation(s) and the amount of sponsorship.

Name of the organization(s) _____ Amount : _____

We declare that there are no double benefit / are double benefit ^ involved in these sponsorships.

^ Please delete the inappropriate

This proposal has been endorsed by the School Principal	Signature of School Principal:		School Stamp
	Name of School Principal:		

Date: _____

Statement of Purposes for Collection of Personal Data

Aim of collection

All submitted personal information will be used by the HKCC and its secretariat to vet and approve applications of the School Healthy Eating Promotion Fund. Also, the personal information in the proposals of successful applications, will be used for supervision, promotion and recommendation of the project.

Personal information is to be filled in this application form on a voluntary basis. **Approval of sponsorship may be affected if the school cannot provide the required information.**

Disclosure of information

The HKCC will disclose the personal information in this application to the Department of Health, professional supervisors and other related people for assessment.

Access to personal information

According to the requirements of sections 18, 22 and No.6 in Schedule 1 of the Personal Data (Privacy) Ordinance, the person who completes this application form has the right to access and correct the personal data he/she has provided, which includes requesting a copy of the personal data part in the application. A fee may be imposed for complying with a data access request.

Enquiry

Please contact the secretariat if you have any enquiry on personal data collected from you in this application, including access to and correction of the data:

Hong Kong College of Cardiology

Address : Secretariat of the School Healthy Eating Promotion Fund,

Hong Kong College of Cardiology

Room 1116, 11/F, Bank of America Tower,

12 Harcourt Road, Central, Hong Kong

Email : enquiry@hkcchk.com